

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS

September 16, 2014

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend, at 5:04 p.m. in the Board of Education Conference Room.

Members Present: Stephen Swain, Christine Allen, Gregg Townsend, Dale Phillips

Members Absent: Angela Green

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Leanne Montrois, Emma Shirley, Laurie Podvin, External Auditor; Bowers & Company, Brianna Tousant, External Auditor; Bowers & Company, Jenna Fields, Rainy Johannessen, Diana Dotson, Michael Shawcross, Mailie Velazquez

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Laurie Podvin, External Auditor, reviewed the External Audit Report for the 2013-14 School Year.

Mrs. Angela Green arrived at 5:10 p.m.

Ms. Podvin noted the District is not in compliance with the Fund Balance above the allowable four percent. Extra Classroom Activity Funds are in great shape. Ms. Podvin commented the District runs a "tight ship".

Mr. Hall took the opportunity to indicate he was proud of the Business Office and the work that Julie Gayne and Kathy Revelle do. Mr. Hall also took the opportunity to give kudos to class advisors.

Laure Podvin & Brianna Tousant left at 5:13 p.m.

Mr. Hall took the opportunity to welcome students from Mr. Wekar's Participation in Government class.

Ms. Emma Shirley questioned how the School Lunch Fund deficit issue could be fixed that was mentioned in the External Audit Report. Mr. Hall commented with the new Federal regulations and mandates along with the increase in food prices it is extremely impossible, but the District is monitoring it closely.

Julie Gayne took the opportunity to indicate the School Lunch Fund is a separate budget and is not a part of the General Fund Budget.

14-15 89 Moved by Swain, seconded by Green, to approve 2013-14 External Audit
Approve Report.

2013-14
External Yes: Swain, Green, Phillips, Allen, Townsend
Audit No: None
Report The motion carried.

14-15 90 Moved by Swain, seconded by Green, to approve the August 19, 2014 Minutes.

Approve
August 19, Yes: Swain, Green, Phillips, Allen, Townsend
2014 Minutes No: None
The motion carried.

14-15 91 Moved by Phillips, seconded by Allen, to approve Treasurer's Report,
Approve Extracurricular Report and Internal Claims Auditor Report.

Treasurer's
Report, Yes: Swain, Green, Phillips, Allen, Townsend
Extracurricular No: None
Report and The motion carried.
Internal
Claims
Auditor
Report

14-15 92 Moved by Phillips, seconded by Green, to approve transportation requests for
Approve Keyu Wan, Grade 11, and Shengjie Pan, Grade 11, Cambridge Institute Exchange
Transportation Students living with the Smith family attending IHC for the 2014-15 school year.
Requests for
Keyu Wan, Yes: Swain, Green, Phillips, Allen, Townsend
Grade 11, and No: None
Shengjie Pan, The motion carried.
Grade 11,
Cambridge
Institute
Exchange
Students
Living with
Smith
Family
for the
2014-15
School Year

14-15 93 Moved by Green, seconded by Swain, to approve Meghan Tyler, Grade 9, as Out
Approve of District Student for the 2014-15 school year.
Meghan Tyler,
Grade 9, as Yes: Swain, Green, Phillips, Allen, Townsend
Out of No: None
District The motion carried.
Student for
the 2014-
15 School
Year

14-15 94 Moved by Allen, seconded by Green, to approve Eastern Shore Youth Soccer
Approve beginning September 8 – October 25, 2014 (5:30 – 7:30 p.m. and Saturdays
Eastern 9:30 a.m. – 12:00 p.m. with certificate of insurance to be provided.
Shore Youth
Soccer Yes: Swain, Green, Phillips, Allen, Townsend
Beginning No: None
September 8 The motion carried.
Through
October 25,
2014 with
Certificate
of Insurance
to be Provided

14-15 95 Moved by Green, seconded by Allen, to approve Use of Building Request for
Approve Watertown YMCA “Kicks for Kids” on Wednesdays beginning September 17 –
Use of Building October 22, 2014 with certificate of insurance provided.
Request for
Watertown Yes: Swain, Green, Phillips, Allen, Townsend
YMCA No: None
“Kicks for The motion carried.
Kids” on
Wednesdays
Beginning
September 17 –
October 22, 2014
With Certificate
of Insurance
Provided

14-15 96 Moved by Allen, seconded by Phillips, to approve Open Gym for Community
Approve Basketball beginning September 17 – November 14, 2014 from 6:00 – 8:00 p.m.
Open Gym
For Yes: Swain, Green, Phillips, Allen, Townsend
Community No: None
Basketball The motion carried.
Beginning
September
17 –
November
14, 2014
From
6:00 –
8:00 p.m.

14-15 97 Moved by Allen, seconded by Swain, to approve Use of Building Request for
Approve Use of Building 2014 with certificate of insurance to be provided.
Request
for Yes: Swain, Green, Phillips, Allen, Townsend
Good News No: None
Club on The motion carried.
October 20,
27, November
3, 10, 17,
December 1
and 6, 2014
with
Certificate of
Insurance
to be Provided

14-15 98 Moved by Swain, seconded by Allen to discard the following items:
Approve
Discarding
Following
Items
1 Epson Projector – Asset Tag #A00039150, Serial Number JXJF855706; 1 Hitachi ED-A100 Projector – Asset Tag #A0010673, Serial Number ED-A100UF; 1 Canon Laser 2050: Fax – Asset Tag#A00039181, Serial Number VZX55449; 1 Deskjet HP Printer 04360 – Asset Tag#A00081836, Serial Number CB700-64001; 1 C7063A HP Printer – Asset Tag #A00310016, Serial Number USBRB20608; 2 SONY TV's (KV-32S42 & KV-32542) – Asset Tag #A00039175 & A00039173, Serial Number 8164112 & 8073663.

1 HP Deskjet 5550 C6487C Printer – Asset #A00081684, Serial Number M429N1J0J1; 3 Model B -Dalite Screens – Asset Tag #'s: 00189, 00163, 00191; 1 26" Gateway TV (Model H32G47DT) - Asset Tag #A00039359; 1 26" Sansui TV (Model DTV2760A) – Asset Tag #A00039208, Property Tag #01411, UPC #065170703448; 1 Emerson Quiet Kool Dehumidifer – Property Tag #00100.

1 Mitsubishi Projector XD221 – Asset Tag #A00107016, Serial Number 0006028, Property Tag #02100.

Various CPU's, monitors and laptops per attached list.

Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.

14-15 99 Moved by Phillips, second by Green, to approve Corrected Tax Roll for the Year
Approve 2014 for Tax Map 81.77-1-16 from \$2,091.78 to \$1,329.20.
Corrected
Tax Roll
for the
Year 2014
for Tax
Map
81.77-1-16
from
\$2,091.78 to
\$1,329.20
Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.

- 14-15 100 Moved by Green, seconded by Swain, to approve Corrected Tax Roll for the Year 2014 for Tax Map 90.00-5-43 from \$1,192.59 to \$597.49.
 Approve Corrected Tax Roll for the Year 2014 for Tax Map 90.00-5-43 from \$1,192.59 to \$597.49
 Yes: Swain, Green, Phillips, Allen, Townsend
 No: None
 The motion carried.
- 14-15 101 Moved by Swain, seconded by Allen, to approve Lease Agreement with Federal Aviation Administration with easement to maintain an underground electric power cable, service and maintain an airport marker antenna transmitter.
 Approve Lease Agreement With Federal Aviation Administration
 Yes: Swain, Green, Phillips, Allen, Townsend
 No: None
 The motion carried.
- 14-15 102 Moved by Green, seconded by Allen, to approve a three-year contract (January 1, 2015 – December 31, 2017) with Madison-Oneida BOCES for the Mohawk Regional Information Center to furnish Broadband Telecommunication Services to the District at a cost of \$1,050 monthly.
 Approve Three-Year Contract (Jan. 1, 2015 - December 31, 2017) with Madison-Oneida BOCES for the Mohawk Regional Information Center to Furnish Broadband Telecommunication Services to the District at a cost of \$1,050 Montly
 Yes: Swain, Green, Phillips, Allen, Townsend
 No: None
 The motion carried.
- 14-15 103 Moved by Green, seconded by Swain, to rescind motion 13-14 297 to approve Sonya Esposito as a Teacher on Special Assignment to pursue a position as a Regional Peer Coach for the STLE3 Grant with the Jefferson-Lewis BOCES for the 2014-15 school year with a return to the District.
 Rescind Motion 13-14 297 to Approve S. Esposito as a Teacher on Special Assignment to pursue a position as a Regional Peer Coach for the STLE3 Grant With Jefferson-Lewis BOCES for
 Yes: Swain, Green, Phillips, Allen, Townsend
 No: None
 The motion carried.

14-15 104 Moved by Green, seconded by Swain, to approve a Leave of Absence for Sonya Esposito for the 2014-15 school year with no break in service and no seniority accrual for the 2014-15 school year to pursue a position as a Regional Peer Coach for the STLE3 Grant with Jefferson-Lewis BOCES and will return to teaching duties for the 2015-16 school year with step movement allowed.
Approve
Leave of
Absence
for Sonya
Esposito
for the
2014-15
School Year
Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.

Superintendent's Report

Mr. Hall reported APPR Data has been completed. STLE 3 Grant is up and running. Employee Leave requests have been adjusted to reflect grant opportunities for the District to keep track of.

Mr. Hall reported STEM Project Lead the Way has three additional students signed up. The three students are ninth graders. Mr. Hall indicated Mrs. Ingerson is very excited about the class.

Mr. Hall reported Champion of Choices Program was presented to Grades 6-12 compliments of FX Caprara Car Company.

Mr. Hall reported Mr. Spahn's mother passed away and Christine Reinhardt's stepfather passed away.

Mr. Hall reported the District participated in a moment of silence on September 11th in memory of the Events of 911.

Mr. Hall reported TSDL has been certified.

Mr. Hall reported the District took advantage of free furniture Indian River was giving away.

Mr. Hall reported he would be attending a dedication ceremony at the Alternative Education Program for Mr. Boak.

Mr. Hall reported he would be attending Data Security and Privacy Workshop on September 22nd.

Mr. Hall reported he would be meeting with representatives from the Jefferson-Lewis BOCES regarding program services for the 2015-16 school year on October 2nd.

Mr. Hall reported receiving a notice from the Department of Health on Influenza. Mr. Hall also took the opportunity to indicate that Ms. Jennifer Johannessen is doing a wonderful job as School Nurse.

Mr. Hall reported on the St. Anthony's Program for Grades K-5.

Mr. Hall reported the District has been dealing with a few bee issues on the playground and surrounding fields.

Mr. Hall reported that the opening of school has gone well and current enrollment is 450.

Principal's Report

Ms. Gaffney reported the opening of school went very smoothly and the kindergarten students are settling in very well.

Ms. Gaffney reported fire drills are near completion and the District is planning an evacuation drill.

Ms. Gaffney reported observations and pre-testing are occurring.

Ms. Gaffney reported students are adapting to the new transition of no music allowed in study halls and lunches.

Ms. Gaffney reported Sources of Strength for Grades 9-12 and Sackets Support Group for Grades 6-12 will be meeting Thursday, September 25, 2014.

Ms. Gaffney reviewed with the Board of Education ELA & Math Results for Grades 3-8.

Ms. Gaffney indicated the most concerning at this time is the middle school grades' test scores.

Ms. Gaffney also indicated the District's Regents scores are solid but does not have comparative data to share at this time but will when it is available. Ms. Gaffney is sharing data to faculty to inspire and/or to reflect on how to do better.

Ms. Gaffney reported she is planning to host a Common Core Night later this Fall to review the Parent Reports of Mathematics and ELA scores with parents.

Ms. Gaffney took the opportunity to publically recognize PTO and their support. The PTO has spent \$11,000 on teachers and their wish list. The PTO is also paying for K-6 Scholastic Magazines this school year. Once again, Ms. Gaffney expressed how appreciative the District is on PTO's support.

Ms. Gaffney reported that Mr. Wekar is working with K-5 on a Technology Curriculum.

Ms. Gaffney reported that keyboarding is being taught to fifth graders.

Ms. Gaffney reported the District is in the process of updating the Acceptable Use Policy Form.

Ms. Gaffney was pleased to report there have been no wireless complaints to date.

Ms. Gaffney reported the PTO Fall Fest is scheduled for October 18th.

Ms. Gaffney reported the first Booster Club meeting will be held Wednesday, September 17.

There are parents at the modified level planning to attend to try and revive the Booster Club.

Ms. Gaffney reported the District is continuing to monitor the numbers for Varsity Boys' Basketball. There are currently 18-20 students committed with a possible total of 26 students who are considering. Ms. Gaffney indicated she would keep the Board of Education updated. Ms. Gaffney reported she will be out of the District on Monday, September 22 and Tuesday, September 23 to attend a NYSCOSS Conference.

Ms. Gaffney reported that Julie Gayne prompted her to check to see if the STL 3 Grant would pay for the second year of the Superintendent's Development Program and that was approved. Ms. Gaffney reported IHC has invited Sackets Harbor Central girls' to play on the Modified Lacrosse Team. Ms. Gaffney indicated there is no concrete data at this time to see how many girls' are interested in playing modified softball for the Spring season. Ms. Gaffney reported she has indicated to IHC that Board of Education approval would be on a year to year basis as the District looks at the impact of the District's sports program.

Mrs. Angela Green commented that participation in Girls' Spring Sports was a problem last year. Mrs. Green indicated she felt that we cannot take away from the girls that are playing here. Mrs. Green also indicated she could not vote in favor of combining based on the District's ability to maintain programs.

Discussion took place on whether combined sports at the Varsity level would be approved by the League and the Section. Ms. Gaffney indicated there may be an issue at the varsity level versus the modified level. The Frontier League Executive Committee has already discussed this. Combining depends on the sport may not be approved by the Frontier League Executive Committee.

Mrs. Green questioned if other schools have been invited to combine for Modified Lacrosse or if it was only Sackets.

Ms. Gaffney indicated she was unsure but guessing it was only Sackets Harbor. Ms. Gaffney also indicated there are parents in the District with interest in lacrosse. Ms. Gaffney also indicated the District will need to make a decision based on the deadline that was given to her which is part of Section III's Constitution.

Mr. Hall indicated there is no good answer that anything can happen down the road. We want opportunities for our students but not at the expense of our programs. Also, we do not want our athletes to play a sport and then have that opportunity pulled away from them by the Frontier League, Section III or the combining school once they move up a level. Mr. Hall reminded everyone that combining approval must be done annually and it is not a permanent arrangement.

Ms. Gaffney indicated some members of the community may look at it as equity since we currently have students participating in hockey, modified wrestling and modified football.

Mr. Phillips inquired if the District has been asked to participate in JV Football. Ms. Gaffney indicated not at this time.

Mr. Townsend questioned if there would be an impact on the District's softball program this coming Spring if this were approved.

Ms. Gaffney indicated it was hard to determine at this time. Mrs. Green indicated she believed there was a sign up for spring softball that has been posted. Ms. Gaffney stated that we did have difficulty fielding appropriate levels of athletes for Varsity/JV and athletes were moved up just to have enough to field a team.

Mrs. Allen questioned why this opportunity is not open to other schools and indicated our District is not able to recruit. Ms. Gaffney indicated the District is not able to recruit but could combine.

Mr. Phillips indicated it is a double edged sword and felt the District needs to have concrete evidence of the impact on the District. It is difficult to forecast the implications.

14-15 105 Approve Combined Contract with IHC for Modified Lacrosse for 2014-15 School Year	Moved by Swain, seconded by Phillips, to approve a combined contract with IHC for Modified Lacrosse for 2014-15 School Year. Yes: Swain, Phillips No: Green, Townsend, Allen The motion was defeated.
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New Business

There was no New Business

Old Business

There was no Old Business

Board Issues

Mrs. Green reported the Varsity Boys' Soccer Team practices have been videotaped two times. Mrs. Green indicated page 16 of the 2014-15 Student Handbook refers to harassing behavior – menacing intent. Mrs. Allen indicated she has also been notified of such videotaping.

Mr. Hall and Ms. Gaffney indicated they were aware of this and were monitoring the situation.

14-15 106 Moved by Swain, seconded by Green, to adjourn the meeting.

Adjournment

Yes: Swain, Green, Phillips, Allen, Townsend

No: None

The motion carried.

The meeting adjourned at 6:04 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President

